



## CITY GOVERNMENT OF MARIKINA FY 2018 Annual Procurement Plan

Code (PAP)	Procurement Program/Project	PM O/End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Opening of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Completion		Acceptance/Turnover	Total	MOOE	
<b>MOOE</b>																			
<b>TRAVEL EXPENSE</b>																			
5-02-01-010	LOCAL														Jan-Dec 2018	GF	650,000.00		Expenses in the movement of persons within the country whether employed in the government or not, such as transportation and travel per diems, hire of guides, ferrriage, and all other similar expenses
5-02-01-020	FOREIGN														Jan-Dec 2018	GF	330,000.00		Expenses in the movement of persons outside the country whether employed in the government or not such as transportation and travel per diems, passport processing, etc.
<b>TRAININGS</b>																			
5-02-2-010	SEMINARS		SVP												Jan-Dec 2018	GF	5,400,000.00		Expenses for participation/attendance in training, conventions and seminars/workshops. It also includes expenses incurred related to training, such as payment of honoraria to lecturers, hand outs, supplies and materials

																					used, meals and snacks
SUPPLIES																					
5-02-03-010	OFC SUPPLIES		PB/AMP		1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018			GF			10,300,000.00									Cost/Value of office/IT/JANITORIAL supplies, etc. issued/used
5-02-03-020	ACCT. FORMS		PB/AMP		1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018			GF			2,500,000.00									Cost of accountable forms issued/used
5-02-03-040	ZOOLOGICAL		PB/AMP		1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018						500,000.00									Cost of food/medicines/veterinary and other maintenance needs of animals in government zoos/wildlife/sanctuary, etc.
5-02-03-80	Drugs and meds		IPB/AMP		1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018						20,000,000.00									Cost of drugs and medicines used in government operations/projects
5-02-03-080	Med, dental & Lab		IPB/AMP		1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018						8,000,000.00									Cost of medical, dental and laboratory supplies used in government operations/projects
5-02-03-110	Gas & Oil		IPB/AMP		1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018			GF			34,900,000.00									Cost of gasoline, oil and lubricants consumed by government vehicles and other equipment in connection with government operations/projects
5-02-03-110	TEXTBOOKS AND INSTRUCTIONAL MATERIALS		AMP		1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018			GF			20,000.00									Cost of TEXTBOOKS AND instructional materials military
5-02-03-990	Other Supplies		IPB/AMP		1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018			GF			15,600,000.00									Cost/Value of office/janitorial/IT supplies, etc. issued/used
UTILITIES																					
5-02-03-010	WATER		IDC		1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018			GF			25,000,000.00									Costs of water consumed in government operations/projects
5-02-04-020	ELECTRICITY		IDC		1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018			GF			103,000,000.00									Cost of electricity consumed in government operations/projects
INSURANCE, REGISTRATION AND OTHER FEES																					
5-02-09-060	Membership Dues				1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER (as needed)	Jan-Dec 2018			GF			500,000.00									Membership dues/contributions/fees to professional/recognized organizations
5-02-16-020	Fidelity bond		Agency to agency		NOT APPLICABLE	Jan-Dec 2018			GF			200,000.00									Premiums on fidelity bond of accountable officers

5-02-16-030	insurance		Agency to agency	NOT APPLICABLE	Jan-Dec 2018		GF		5,000,000.00	Premiums for the insurance of government properties
COMMUNICATION										
5-02-05-020	Telephone expense		DC	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER (as needed)	Jan-Dec 2018		GF		5,000,000.00	Cost of transmitting messages thru telephone landlines
5-02-05-030	internet		DC	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER (as needed)	Jan-Dec 2018		GF		3,160,000.00	Cost of transmitting messages thru the internet
5-02-05-040	cable		DC	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER (as needed)	Jan-Dec 2018		GF		150,000.00	Cost of transmitting messages thru cables/satellites/telegrams/radio services
5-02-05-010	postal & delivery		AGENCY TO AGENCY	NOT APPLICABLE	Jan-Dec 2018		GF		50,000.00	Cost of postage/delivery of official forms/documents/records, etc.
ADVERTISING										
5-02-99-0-10	PUBLICATION/POSTING		SVP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER (as needed)	Jan-Dec 2018		GF		2,000,000.00	Cost of advertisement in newspapers/magazines/television/radio/other forms of media
PRINTING & BINDING										
5-02-99-020	Printing		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER (as needed)	Jan-Dec 2018		GF		8,900,000.00	Cost for the printing/binding of manuscripts/documents in government operations/projects
RENTALS										
5-02-99-050	RENTALS		SVP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018				4,000,000.00	Expenses for the use of facilities/equipment, etc.
SUBSCRIPTION										
5-02-99-080	MAGAZINES/NEWSPAPERS		SVP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018				150,000.00	Cost of subscription to library/other reading materials
REWARDS										
5-02-06-010	REWARDS/AWARDS			NOT APPLICABLE	Jan-Dec 2018		GF		5,000,000.00	Expenses for rewards given to informers and government officers for outstanding services including claims of government employees for sickness/injuries/death which occurred or sustained in the performance of official duty
GENERAL SERVICES										
5-02-12-010	SANITARY		PB	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018				112,000,000.00	Cost of services for the upkeep of the environment and maintenance of sanitation

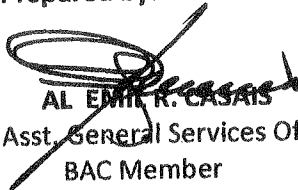
5-02-12-030	SECURITY		PB	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018			10,800,000.00	Cost of security services under contract with the government
5-02-12-990	OTHER GENERAL SERVICES		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF	14,694,840.00	Cost of other general services under contract with the government
SCHOLARSHIP									
5-02-02-020	GRANTS			NOT APPLICABLE	Jan-Dec 2018		GF	120,000,000.00	Expenses for scholarships granted
OTHER PROFESSIONAL									
5-02-11-030	CONSULTANCY		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF	49,451,032.00	Cost of other professional services contracted by the agency classified under specific professional services accounts
5-02-11-030	OTHER PROFESSIONAL		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF	16,733,000.00	Cost of other professional services contracted by the agency not classified under specific professional services accounts
REPAIR AND MAINTENANCE									
5-02-12-020	Land Impvt.		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER					Cost of repairing and maintaining land improvements
5-02-13-030	Infrastructure assets		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF	30,000,000.00	Cost of repairing and maintaining of infrastructure assets
5-02-13-040	Building & Other structures		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF	17,600,000.00	Cost of repairing and maintaining structures other than those classified under specific maintenance accounts
5-02-13-070	Fur & Fixtures		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF	1,000,000.00	Cost of repairing and maintaining furniture and fixtures
5-02-13-080	Machineries & equipment		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF	5,000,000.00	Cost of repairing and maintaining machinery
5-02-13-070	Transportation equipment		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF	18,000,000.00	Cost of repairing and maintaining motor vehicles
5-02-13-990	Other PPE		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF	2,100,000.00	Cost of repairing and maintaining other types of property, plant and equipment not classified under specific repairs and maintenance accounts
SUBSIDY									
5-02-14-060	OTHER FUNDS			NOT APPLICABLE	Jan-Dec 2018		GF	7,000,000.00	Amount transferred from one fund to another fund of the government agency
INTELLIGENCE									

5-02-10-010	CONFIDENTIAL EXPENS			NOT APPLICABLE	Jan-Dec 2018		GF		10,000,000.00	Amount of expenses for highly sensitive activities	
DONATIONS											
5-02-99-080	donations			NOT APPLICABLE	Jan-Dec 2018		GF		50,550,000.00	Amount of donations to other levels of government/individuals/institutions	
EXTRAORDINARY EXPENSE											
5-02-10-030	extraordinary		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF		3,880,974.60	Amount of expenses of government officials for authorized public relations activities	
OTHER MOOE											
5-02-99-990	OTHER MOOE		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF		163,529,938.36	Expenses not otherwise classified under the specific maintenance and other operating expense accounts	
									<b>SUBTOTAL 1</b>	<b>894,149,784.96</b>	
	MOOE MANDATORY		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF		190,042,815.94		
									<b>SUBTOTAL 2</b>	<b>190,042,815.94</b>	
<b>5% LOCAL DISASTER RISK REDUCTION AND MANAGEMENT</b>											
	DISASTER FUND		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF		108,258,230.32		
									<b>SUBTOTAL 3</b>	<b>108,258,230.32</b>	
<b>GAD</b>											
	GAD		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018		GF		108,258,230.32		
									<b>SUBTOTAL 4</b>	<b>108,258,230.32</b>	
<b>CAPITAL OUTLAY</b>											
1-07-02-990	OTHER LAND IMPROVEMENTS		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018			CO	-	Cost/Appraised value of improvements to be undertaken	
1-07-03-880	Other infrastructure assets		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018			CO	-	Cost/Appraised value of improvements to be undertaken	
1-07-04-010	BUILDINGS		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018			CO	-	Cost/Appraised value of buildings	
1-07-04-040	markets		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018			CO	-	Cost/Appraised value of improvements to be undertaken	
1-07-04-990	Other structures		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018			CO	-	Cost/Appraised value of	

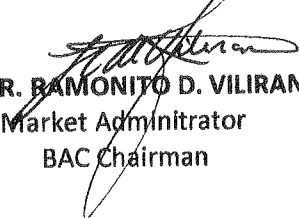
												improvements to be undertaken of other structures
1-07-05-020	OFFICE EQUIPMENT		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018				CO		2,650,000.00	Cost/Appraised value of office equipment to be acquired
1-07-05-010	FURNITURE & FIXTURES		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018				CO		2,045,000.00	Cost/Appraised value of furniture and fixtures to be acquired
1-07-05-030	IT EQUIPMENT & SOFTWARE		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018				CO		2,063,300.00	Cost/Appraised value of IT equipment and software to be acquired
1-07-05-070	Comm. Equipment		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018				CO		-	Cost/Appraised value of communication equipment to be acquired
1-07-05-990	OTHER MACHINERIE S AND EQUIPMENT		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018				CO		-	Cost/Appraised value of other machineries and equipment to be acquired
1-07-06-010	MOTOR VEHICLES		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018				CO		3,000,000.00	Cost/Appraised value of motor vehicles to be acquired
1-07-99-990	OTHER PPE		PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018				CO		5,241,700.00	Cost/Appraised value of other property, plant and equipment to be acquired not falling under any of the specific property, plant and equipment account
<b>SUBTOTAL 5</b>											<b>15,000,000.00</b>	
<b>20% IRA for Development Fund</b>												
			PB/AMP	1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018				CO		177,503,397.60	
<b>SUBTOTAL 6</b>											<b>177,503,397.60</b>	
<b>PERSONNEL SERVICES</b>												
	PS			1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018				GF		668,529,163.14	
	PS mandatory			1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018				GF		3,422,984.09	
<b>SUBTOTAL 7</b>											<b>671,952,147.23</b>	
<b>PNB LOAN</b>												
	PNB LOAN			1 <sup>ST</sup> QUARTER – 4 <sup>TH</sup> QUARTER	Jan-Dec 2018						2,000,000,000.00	
<b>SUBTOTAL 8</b>											<b>2,000,000,000.00</b>	

	Subtotal 1	894,149,784.96	
	Subtotal 2	190,042,815.94	
	Subtotal 3	108,258,230.32	
	Subtotal 4	108,258,230.32	
	Subtotal 5	16,000,000.00	
	Subtotal 6	177,503,397.60	
	Subtotal 7	671,952,147.23	
	Subtotal 8	2,000,000,000.00	
	Grand Total	4,165,164,606.37	


Prepared by:

  
**AL EMIL R. CASAIS**  
 Asst. General Services Officer  
 BAC Member

Recommending Approval:

  
**DR. RAMONITO D. VILIRAN**  
 Market Administrator  
 BAC Chairman

Approved:

 **ORIGINAL SIGNED**  
**MARCELINO R. TEODORO**  
 City Mayor

Summary by Office

DEPARTMENT	HEAD OF DEPARTMENT/OFFICE		TOTAL COST
Marikina Hotel & Convention Center	Deanna Raquel De Jesus	Php	30,283,586.20
Office of the Mayor and City Administration Office	Adrian S. Salvador - City Administrator	Php	424,449,846.15
Office of Public Safety and Security (OPSS)		Php	33,937,998.96
BOC		Php	1,155,977.28
Business Permits and Licensing Office	Atty. Nancy V. Teylan	Php	12,197,666.16
Marikina City Disaster Risk Reduction and Management Office	Dave David - OIC	Php	18,844,088.45
Peace & Order		Php	5,000,000.00
Office of the Vice Mayor	Dr. Jose Fabian I. Cadiz	Php	14,052,353.32
City Council Office	Noralyn R. Tingcungco - City Council Secretary	Php	72,635,642.61
City Personnel Office (CPO)	Janet Obispo - City Personnel Officer	Php	28,470,709.31
Marikina City Development Authority - Planning	Tomas c. Aguilar- Head	Php	14,064,804.01
Local Civil Registry	Sonny Carlos - OIC/Civil Registrar	Php	5,665,662.91
General Services Office (GSO)	Adrian S. Salvador - Department Head	Php	271,789,428.19
City Budget Office	Fe Geronimo - Department Head	Php	10,984,918.93
City Accounting Office	Erlinda Gonzales - City Accounting	Php	9,083,918.37
City Treasury Office	Miguel R. Rebanal - City Treasurer	Php	33,494,305.15
City Assessor Office	Romeo Canlas - City Assessor	Php	12,424,265.15
Public Information Office (PIO)	Lou Navarro - OIC	Php	4,863,804.16
Marikina Library	Vic Jayson Cruz, MLIS - City Librarian	Php	3,211,145.04
City Legal Office (CLO)	Atty. Florella B. Almarez	Php	7,532,770.56
Management Information System and Call Center (MISCC)	Wowie S. Lucas - Chief Information Officer	Php	6,082,164.29
Center for Excellence Office (CENTEX) - MDTO	Atty. Princess Feliciano - OIC	Php	1,625,110.56
City Environmental Management Office (CEMO)	Gloria C. Buenaventura - Department Head	Php	174,500,549.55
Marikina Settlement Office (MSO)	Arvin Santos - Acting Chief	Php	29,395,958.39
Parks Development Office (PDO)	Jose Andres, Jr.	Php	35,454,475.99